



THE EVERGREENS FOUNDATION BOARD OF DIRECTORS  
 Friday, December 12, 2025  
 Regular Board Meeting  
 Pyramid Lake Resort, Jasper

**Board Representatives:**

Councillor Winston Delorme	Chair	Present	MD of Greenview
Councillor Anthony Giezen	Vice-Chair	Present	Yellowhead County
Councillor Kathleen Waxer	Director	Present	Municipality of Jasper
Councillor Al Schram	Director	Present	Town of Edson
Councillor John McNab	Director	Present	Parkland County
Mayor Brian LaBerge	Director	Present	Town of Hinton

**Administration:**

Kristen Chambers	Chief Administrative Officer	Present
Leah Sorenson	Executive Assistant	Present
Shyam Menon	Director Portfolio Management	Present
Dakota Roberts	Director of Finance	Present

Item	Content	Action
1.	<b>Call to Order</b> <i>Chair Winston Delorme called the Regular Meeting to order at 10:39 am.</i>	
2.	<b>Acceptance of Draft Agenda</b> <b>Motion 051-25</b> <i>Director Al Schram moved to accept the December 12, 2025 Regular Board Meeting Agenda. UNANIMOUSLY CARRIED.</i>	
3.	<b>Consent Agenda</b>  Minutes of June 23, 2025 Regular Board Meeting Minutes of November 7, 2025 Special Meeting May-October Lodge Financial Statements May-October Social Housing Financial Statements Amendments to the Social Housing Program Affordable Housing Fund Interim Housing Seniors Lodge Modernization Program  <b>Motion 052-25</b> <i>Director John McNab moved to approve all items in the Consent Agenda as presented. UNANIMOUSLY CARRIED.</i>	
4.	<b>Regular Agenda</b> <b>Action Items</b>  a) Signing Authorities	

**Motion 053-25**

*Director Brian LaBerge moved to approve that Winston Delorme, Anthony Giezen, John McNab, Al Schram, Kathleen Waxer, Brian LaBerge, Kristen Chambers, Dakota Roberts, Leanne Yanitski, Madonna Popwell, Teresa Doige and Maxine Szewczuk be appointed as signing authorities with Alberta Treasury Branch Financial.*

*Any previous signing authorities who do not appear in this listing are to be deleted. UNANIMOUSLY CARRIED.*

- b) Alberta Seniors and Community Housing Association Annual Membership

**Motion 054-25**

*Director Brian LaBerge move to approve the ASCHA Membership for 2026. UNANIMOUSLY CARRIED.*

- c) 2025 Lodge Suite Rents

**Motion 055-25**

*Director Brian LaBerge moved to approve an increase to the lodge rates by \$100 per single and \$140 per couple effective July 1, 2026, for current residents. UNANIMOUSLY CARRIED.*

**Motion 056-25**

*Director Al Schram moved to approve the maximum rent amount as per Motion 056-22 with the affordability adjustment based on income to ensure alignment with the disposable income of \$407.00 for those under the AB Seniors Benefit Income threshold and the disposable income of \$650.00 for those over the AB Seniors Benefit Income threshold, for all new tenants effective January 1, 2026. UNANIMOUSLY CARRIED.*

- d) 2026 Lodge Market Suite Rents

**Motion 057-25**

*Director John McNab moved to approve the market rent table as presented, effective January 1, 2026, for new residents and July 1, 2026, for all existing market rent tenants. UNANIMOUSLY CARRIED.*

- e) Maximum Rents for Senior Self-Contained Apartments

**Motion 058-25**

*Vice-Chair Anthony Giezen moved to approve to set maximum basic rents for seniors' self-contained apartments in Edson to \$1214, Hinton \$1344 one-bedroom and \$1444 two-bedroom, and Evansburg, Entwistle and Wildwood to \$904, effective January 1, 2026 for new tenants and July 1, 2026 for current tenants. UNANIMOUSLY CARRIED.*

- f) Capital Project Approval Requests

**Motion 059-25**

*Vice-Chair Anthony Giezen moved to accept the project list as Information. UNANIMOUSLY CARRIED.*

- g) 2026 Interim Operating Budget

**Motion 060-25**

*Director Al Schram moved to approve the 2026 Interim Budget as presented. UNANIMOUSLY CARRIED.*

**Motion 061-25**

Director Brian LaBerge moved to approve to have a budget review meeting in February 2025. UNANIMOUSLY CARRIED.

**Motion 062-25**

Vice-Chair Anthony Giezen moved to approve to schedule the budget review meeting on Wednesday, February 11, 2026 at 1:00 pm over Zoom. UNANIMOUSLY CARRIED.

Recess for lunch at 11:59 am  
Reconvened at 1:16 pm

John McNab exit meeting at 11:59 am

h) Capital Funds Allocation

**Motion 063-25**

Director Brian LaBerge moved to approve to fund a maximum of \$1,133,817.38 from deferred capital requisitions to operations for items expensed in error prior to 2024. UNANIMOUSLY CARRIED.

**Motion 064-25**

Director Al Schram moved to approve to move \$107,309.00 from deferred capital requisitions to the Pine Valley Lodge replacement reserve account and continue to fund this reserve contribution annually using the deferred capital requisition amount, as required by CMHC. UNANIMOUSLY CARRIED.

i) 2026 Capital Requisition

**Motion 065-25**

Vice-Chair Anthony Giezen moved to approve a 7-million-dollar capital requisition for the 2026 budget year. UNANIMOUSLY CARRIED.

j) Letter- Changes to Ministerial Order

**Motion 066-25**

Director Kathleen Waxer moved to approve to send a letter from the Board to the Ministry of Assisted Living and Social Services to make the following amendments to the Ministerial Order:

Add 12 units Kikinow Elders Lodge

Remove 33 units Pine Grove Manor

Remove Wildwood CH addresses- 5411 - 49 Street, Wildwood and 4804 - 56 Avenue, Wildwood

Add 21 units senior self-contained Hinton

UNANIMOUSLY CARRIED.

5. **Round Table**

6. **Adjournment**

**Motion 067-25**

Director Brian LaBerge moved to adjourn the December 12, 2025 Regular Meeting of The Evergreens Foundation Board of Directors. UNANIMOUSLY CARRIED.

Meeting was adjourned at 1:35 pm.

Respectfully submitted:

LSorenson  
Leah Sorenson, Executive Assistant

Feb. 11, 2026  
Date

Approved: [Signature]  
Winston Delorme, Board Chair

Feb. 11, 2026  
Date

APPROVED