



THE EVERGREENS FOUNDATION BOARD OF DIRECTORS  
 Monday, September 30, 2024  
 Special Board Meeting  
 Zoom

**Board Representatives:**

Councillor Winston Delorme	Chair	Present	MD of Greenview
Councillor Helen Kelleher-Empey	Vice-Chair	Present	Municipality of Jasper
Councillor Gean Chouinard	Director	Present	Town of Edson
Councillor Phyllis Kobasiuk	Director	Present	Parkland County
Mayor Nicholas Nissen	Director	Present	Town of Hinton
Councillor Anthony Giezen	Director	Present	Yellowhead County

**Administration:**

Kristen Chambers	CAO	Present
Leanne Yanitski	Director of People and Culture	Present
Leah Sorenson	Executive Assistant	Present

Item	Content	Action
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1.	<p><b>Call to Order</b>            Chair Winston Delorme called the meeting to order at 9:03 am.</p>	
2.	<p><b>Acceptance of Draft Agenda</b>  <b>Motion 047-24</b>            Director Gean Chouinard moved to accept the September 30, 2024, Special Board Meeting Agenda. UNANIMOUSLY CARRIED.</p>	
3.	<p><b>Action Items</b></p> <p>a) Rescinding HR Motion</p> <p><b>Motion 048-24</b>            Director Anthony Giezen moved to approve to rescind Motion 045-24. UNANIMOUSLY CARRIED.</p> <p><b>Motion 049-24</b>            Director Phyllis Kobasiuk moved to direct the CAO to work with the Director of People and Culture, to revise the Annual Performance Evaluations policy to include recommended best practices on 360 reviews and to bring back to the next board meeting. UNANIMOUSLY CARRIED.</p>	
4.	<p><b>Closed Session</b>  <b>Motion 050-24</b>            Director Nicholas Nissen moved to go in Closed Session. UNANIMOUSLY CARRIED.</p> <p>a) Legal HR</p>	<p>Leah and Kristen exit at 9:31am            In Closed Session at 9:31 am</p>

<p><b>Motion 051-24</b>  <i>Director Gean Chouinard moved to go out of Closed Session. UNANIMOUSLY CARRIED.</i></p> <p><b>Next Meeting-</b> December 4-6, 2024, Jasper</p> <p><b>Adjournment</b>  <b>Motion 052-24</b>  <i>Director Gean Chouinard moved to adjourn the September 30, 2024, Special Meeting of The Evergreens Foundation Board of Directors. UNANIMOUSLY CARRIED.</i></p> <p><i>Meeting was adjourned at 9:42 am.</i></p>	<p><i>Out Closed Session at 9:41 am  Leah re-enter meeting at 9:41 am</i></p>
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**Respectfully submitted:**

*Leah Sorenson*  
Leah Sorenson, Executive Assistant

*Dec. 6 '24*  
Date

**Approved:**

*Winston Delorme*  
Winston Delorme, Board Chair

*Dec. 6 '24*  
Date

